



PREVENTION SPECIALIST

Definition: Under the supervision of the ElderVention Director of Behavioral Health, the Prevention Specialist performs a variety of duties and activities designed to support the older adult through prevention services.

I. MAJOR DUTIES

- A. Provide educational presentations to seniors and other community members
- B. Participate with community coalitions and organizations advocating for mental health services for older adults
- C. Complete all service documentation in a timely manner
- D. Participate in public information and marketing activities

II. OTHER DUTIES

- A. Attend staff and community meetings
- B. Participate in training programs for aging services professionals
- C. Assist in developing and maintaining monthly, quarterly, and annual reports and in maintaining and expanding a computerized data base
- F. Perform in a manner that is supportive to the cultural needs of the population(s) served by the program or service
- G. Perform other duties as assigned by the ElderVention Director of Behavioral Health

III. QUALIFICATIONS

Required: Bachelor's degree in Social Work, Psychology, Counseling, or related field. Previous experience in behavioral health prevention services and experience working with older adults. English/Spanish bilingual. Reliable transportation with valid Arizona Driver's License and current vehicle insurance. Must have Level One Fingerprint Clearance Card

Preferred: Previous experience in making educational presentations. Experience in providing public information and marketing services. Knowledge of behavioral health agencies and community resources for older adults.

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